

# WINPAC™

## Hospitality Engineering System

In most cases, Hotel will rely on respective department to take care of Preventive Maintenance of Devices, Hardware and Assets. Such ambiguous way of keeping track maintenance issues will inevitably create some challenges to the respective department head, such as missed track of maintenance expiry, lost of maintenance documents etc.

WINPAC Hospitality Engineering System is a Web-Based Solution designed to assist Hotel Managers to handle the Preventive Maintenance of Devices, Hardware and Assets. Work Orders can be generated to help Engineering or IT Department to carry out maintenance tasks more efficiently and effectively. Engineering or IT staff can pre-enter Work Orders months or quarters ahead to ensure maintenance tasks are completed as scheduled. Alternatively, an impromptu Work Order can be created when necessary.

### WINPAC HES MODULES

#### ASSET MODULE

To record all devices, hardware, equipments, furniture & fittings etc; can pre-schedule maintenance period

#### PREVENTIVE MAINTENANCE MODULE

Entry of all hotel assets preventive maintenance related details. The system allows User to set Reminders/Alert "X" number of days for necessary preparation work.

#### VIEW SCHEDULE

User is able to view brief description of preventive maintenance or work order schedules populated in monthly schedule-calendar like organizer. Full details of the entry can be viewed once users click on "View/Update" Preventive Maintenance or Work Order column. Drop down menu for month and field for year feature that allows users to view specific month and year.

#### WORK ORDER MODULE

Automatically creates Work Order for preventive maintenance and allows creation of ad-hoc work orders as and when required.

#### PAGING MODULE

Reminders or Alerts will be sent to User via Email/Printer/Mobile phone.

#### REPORTING MODULE

User is able to print daily/monthly/quarterly/yearly reports by assets, furnitures & fitting, items, inventories etc.

#### ADMINISTRATION & EMPLOYEE MODULE

Enable users to administer employee's information and skills, user login access and location within the hotel.

#### MULTI LEVEL ACCESS

User is able to define different level of access to information contained in the system.

The screenshot shows a web-based form for setting recurrence patterns. It includes tabs for 'Job Details', 'Job Recurrence', and 'Job Reminders/Alert'. The 'Job Recurrence' tab is active, showing options for 'One Time' and 'Recurring'. Under 'Recurring', there are 'Recurrence Pattern' options: 'Daily', 'Weekly' (with a dropdown for 'Recur every 5' and 'week(s) on'), 'Monthly', and 'Yearly'. The 'Weekly' option is selected, and days of the week are listed with checkboxes: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday. Below this is the 'Recurrence Range' section with radio buttons for 'By end date' (selected), 'End after occurrences', and 'End by'. The 'By end date' option has a date field set to '3/15/2007'. 'Save' and 'Cancel' buttons are at the bottom.

The screenshot shows a web-based interface for work orders. It features a table with columns for 'Job ID', 'Job Name', 'Job Status', 'Job Type', 'Job Category', 'Job Location', 'Job Date', and 'Job Time'. A dropdown menu is open over the table, showing options like 'View/Update', 'Add New', 'Delete', 'Print', and 'Export'. The interface has a red sidebar on the left with navigation options.

